



FACULTY OF HOSPITALITY, TOURISM AND SPORT

NATIONAL N-DIPLOMA

Tourism N4-N6

ENTRY REQUIREMENTS

Grade 12 Certificate with at least 50% average

DURATION

3 Years (18 months theory and 18 months practical work experience)

WHAT IS THIS PROGRAMME ABOUT?

This programme aims to equip learners with the necessary knowledge and skills for a career in tourism with the focus on the travel sector. Upon completion of the 18 month theoretical component, students must complete an 18 month practical component by working in the tourism industry. This ensures that students are well prepared to face the world of work as an employee in the tourism industry.

WHAT CAREER OPPORTUNITIES ARE OUT THERE?

- > Travel Agent
- > Tasting Room Assistant
- > Guesthouse Manager
- > Hotel Reception
- > Consultant at Tour Operator
- > Airport Staff
- > Event Organiser
- > Entrepreneur

WHAT SUBJECTS WILL I BE TAKING?

FIRST YEAR

N4, First Semester

- > Travel Services
- > Tourist Destinations
- > Tourism Communication
- > Travel Office Procedures

N5, Second Semester

- > Travel Services
- > Tourist Destinations
- > Tourism Communication
- > Travel Office Procedures

SECOND YEAR

N6, First Semester

- > Travel Services
- > Tourist Destinations
- > Travel Office Procedures
- > Hotel Reception

WHAT DO THESE SUBJECTS ENTAIL?

TRAVEL SERVICES

To prepare consultants for the tourism industry who can correctly complete the necessary documentation and provide efficiently for the needs of tourists in terms of travel services required.

TOURIST DESTINATIONS

To prepare consultants for the tourism industry by generating a desire in students to experience tourism and guiding them to understand the complex interaction of the tourism industry while teaching them knowledge required to sell tourism products.

TOURISM COMMUNICATION

- > To provide the student with the skills to express himself/herself clearly, correctly and concisely in oral as well as in written communication.
- > To create an understanding of important aspects of interpersonal relationships in order for the student to function more effectively in the work situation.
- > To assist the student to develop self-confidence in his/her social interactions.

TRAVEL OFFICE PROCEDURES

To enable the tourism student, with the required practical training in office procedures and marketing strategies, to perform the administrative and marketing functions attached to the post of the tourism consultant confidently.

HOTEL RECEPTION

To prepare professional receptionists who can accurately and efficiently perform the duties and functions of a hotel receptionist, and can thereby project and contribute to the image: 'Excellence in service' in the accommodation industry.